

# 2023 Burney Regional Community Fund

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## *Community Foundation of the North State*

### *Grant Information/Parameters*

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The Burney Regional Fund is a community-advised fund of Community Foundation of the North State, that seeks to build a community of philanthropists in the Burney region now and forever. This fund awards grants to meet a broad range of needs within the community - equipment-related and programmatic in nature.

The Fund was established by the Pattern Energy Group LP to support needs within the communities in the greater Burney area (in accordance with the boundaries set by the Fall River Joint Unified School District; [click here for a map](#)). This includes: Burney, Cassel, Fall River Mills, Hat Creek, McArthur and Old Station.

Grant requests should be between \$1,000 and \$7,500.

Grants are not awarded to or for: schools or organizations that directly support or provide services to schools, individuals, churches, land or building purchases, reimbursements (costs incurred prior to signing of awarded grant contract), equipment that will be stored at personal residences, or organizations with a grant report past due to the Community Foundation.

Eligible organizations include: Nonprofits with a public tax exempt status under Section 501(c)(3) of the IRS Code, public entities excluding schools (ex: counties, special districts, federally-recognized tribes), or projects/programs fiscally-sponsored by a nonprofit or non-school public entity. Non-federally recognized tribes are welcome to apply with nonprofit status or a fiscal sponsor.

### *Organization Summary*

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#### **Under what status are you applying?\***

##### **Choices**

501c3 public charity/nonprofit

Public entity (ex: school, city, county, special district, federally-recognized tribe)

Project fiscally sponsored by 501c3 nonprofit or public entity

#### **Explain the history and purpose of the organization, including recent achievements and challenges.\***

Tell us about your organization from a helicopter level, in case reviewers are unfamiliar, or to update those who may be familiar.

*Character Limit: 3500*

### **Please upload a PDF listing of the organization's board members.\***

Please include their role/title within your organization (ex: Board president, treasurer, etc.).

*File Size Limit: 2 MB*

## *Proposal Summary*

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### **Project Name\***

This should be 2-5 words that is the most basic overview for a quick reference of the project. Examples: sports equipment, summer camp, fire hoses, etc.

*Character Limit: 250*

### **Grant Description - Complete the following phrase: "If awarded, funding will..."\***

Most common examples start with "purchase", "support", "provide", "sponsor", etc. Example: *Purchase books for learners 0-5 years old in Trinity County.* For additional examples, visit "Program Description" section of past grant award list. A good grant description typically includes:

- What – What is the primary purpose of the grant?
- Who – Who is specifically meant to benefit from the grant?
- How – How will the objectives of the grant be achieved?
- Where – What geographic area(s) is the grant meant to serve?

*Character Limit: 125*

### **Project Summary\***

Please briefly describe your project and request in a few paragraphs. Imagine you are pitching your project to someone and have just a few minutes to capture their attention. Include the need for the project and the difference you hope it will make.

*Character Limit: 3500*

### **Provide a timeline for your project, including key milestones and the estimated completion date.\***

Please note, it takes up to 3 months from the application due date for the grant review process to complete. As such, project activity should start a minimum of 3 months from the application due date (in this instance, no earlier than mid-May). Reimbursements for costs incurred prior to grant award are not eligible. If awarded, projects must be completed within 12 months of grant award notification.

*Character Limit: 3500*

## *Project Budget*

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### **Amount Requested\***

Amount requested should be between \$1,000-\$7,500.

*Character Limit: 20*

### **Please upload a PDF of the project budget showing all anticipated expenses and revenues.\***

Please show all anticipated expenses and revenues and sum the total project cost and requested amount. List items and corresponding cost *in order of priority*.

*File Size Limit: 5 MB*

### **If a similar request is under review by another funder, please share funder name here.**

*Character Limit: 250*

## *Organizational Financials - 501c3*

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### **Please upload a PDF of the organization's Income & Expense Statement\***

This is also known as a Profit and Loss Statement or Statement of Activities. It should represent the closest 12- month time period. If there is an unusually large net gain or loss (ex: >10% of gross revenue) please tell us more. What caused this?

*File Size Limit: 5 MB*

### **Please upload a PDF of the organization's Balance Sheet\***

This is also known as a Statement of Financial Position. This sheet should have a date matching that of the end date provided on the Income and Expense Statement (time periods should match).

*File Size Limit: 5 MB*

## *Organizational Financials - public agency*

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### **Please upload a PDF of your current year department budget (1-2 page summary)\***

If you do not have a department-specific budget, please attach a budget summary for your organization for this fiscal year.

*File Size Limit: 5 MB*

## *Organizational Financials - fiscally-sponsored project*

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For fiscally-sponsored organizations, please attach financials for BOTH the organization sponsoring your project as well as for your specific sponsored project, if available.

### **Please upload a PDF of fiscal sponsor's Income & Expense Statement\***

This is also known as a Profit and Loss Statement or Statement of Activities. Statement should represent the closest 12-month time period. If there is an unusually large net gain or loss (ex: >10% of gross revenue) please tell us more. What caused this? NOTE: This is a request for the financials from the 501c3 organization that is fiscally-sponsoring your project.

*File Size Limit: 5 MB*

### **Please upload a PDF of fiscal sponsor's Balance Sheet.\***

This is also known as a Statement of Financial Position. This sheet should have a date matching that of the end date provided on the Income and Expense Statement (time periods should match). NOTE: This is a request for the financials from the 501c3 organization that is fiscally-sponsoring your project.

*File Size Limit: 5 MB*

### **Please upload PDF of fiscally-sponsored project's Income & Expense Statement**

This is also known as a Profit and Loss Statement or Statement of Activities. Statement should represent the closest 12 month time period. If there is an unusually large net gain or loss (ex: >10% of gross revenue) please tell us more. What caused this? NOTE: This is a request for your project's financials (your sponsor's financials are requested above).

*File Size Limit: 5 MB*

### **Please upload a PDF of fiscally-sponsored project's Balance Sheet**

This is also known as a Statement of Financial Position. This sheet should have a date matching that of the end date provided on the Income and Expense Statement (time periods should match). NOTE: This is a request for your project's financials (your sponsor's financials are requested above).

*File Size Limit: 5 MB*

## *Fiscal Sponsor Information*

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Please provide information about the organization fiscally-sponsoring your project/program.

### **Fiscal Sponsor - Organization Name\***

*Character Limit: 250*

**Fiscal Sponsor - Organization's EIN/Tax ID\***

This number can be found on Guidestar.

*Character Limit: 10*

**Fiscal Sponsor - Organization's State Corporation Number\***

For California organizations, this can be found on the CA Secretary of State Business Search page. For out-of-state organizations, please reference state's business search page.

*Character Limit: 20*

**Fiscal Sponsor - Organization's website\***

*Character Limit: 2000*

**Fiscal Sponsor - Organization's Mailing Address\***

*Character Limit: 250*

**Fiscal Sponsor - Organization's City, State & Zip\***

*Character Limit: 250*

**Fiscal Sponsor - Organization's CEO/ED Name & Title\***

*Character Limit: 250*

**Fiscal Sponsor - Organization's CEO/ED email\***

*Character Limit: 254*

**How and when did you select your fiscal sponsor?\***

*Character Limit: 3500*

## *Photo*

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**Please provide a related photo as it helps to describe the project.\***

A picture is worth a thousand words, especially for visual learners. If awarded, this photo may be used for social media/marketing purposes.

*File Size Limit: 15 MB*

**Optional: If you would like to also share a video, please provide the weblink here.**

*Character Limit: 2000*

## Agreements & Authorizations

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### Use of Grant Funds\*

By agreeing to this statement, the applicant hereby agrees that funds, if granted, will be used only for the purpose described in this proposal unless written approval for revision is granted by the Foundation.

#### Choices

I agree

### CFNS Non-discrimination Policy\*

Applicant organization affirms it does not discriminate as outlined below and that it complies with the Community Foundation of the North State (CFNS) Non-Discrimination Policy:

*The Foundation seeks to promote respect for all people. We hold ourselves, and those whom we support, to a high standard of nondiscrimination. The Foundation will not knowingly support organizations whose programs or services are not open to all without discrimination on the basis of race, color, religion, gender, national origin, ancestry, age, medical condition, disability, veteran status, marital status, sexual orientation or any other characteristic protected by law. We recognize that organizations may identify special needs in the community and target programs or services to a specific population based on those needs; however the programs must be open to all people in those targeted populations to be eligible for grant consideration.*

#### Choices

I agree

### Authorization\*

I have sought and obtained permission from senior leadership of the organization that is represented by this application. The following name and title is the representative of the organization from whom I obtained permission to submit this application.

*Character Limit: 250*